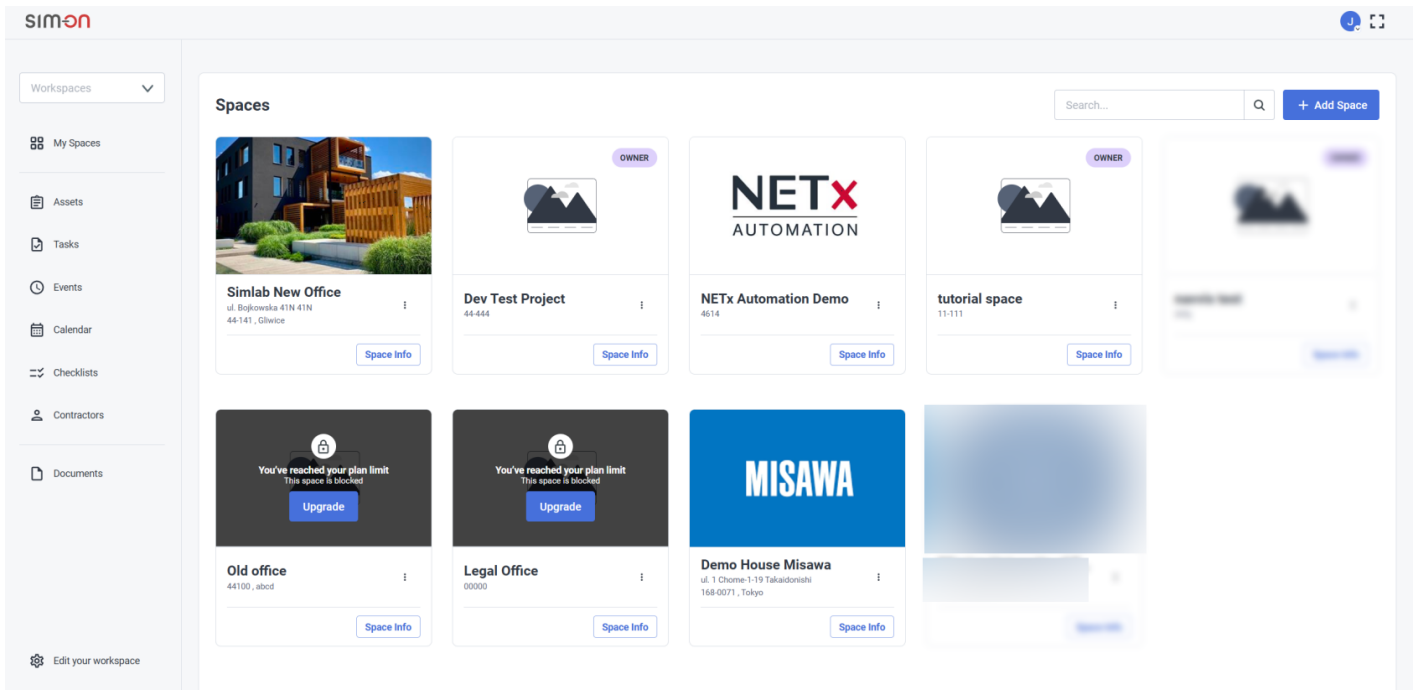


My Spaces

When you launch **SIM-ON**, you start in the **Spaces** view, it includes all the spaces you have access to.



To access the **Spaces** screen at any point while working on a **SIM-ON** space, select the [My Spaces](#) option located in the [Side Panel](#) menu

From this screen you can access various other X from the side menu:

Workspaces

My Spaces

Assets

Tasks

Events

Calendar

Checklists

Contractors

Documents

Edit your workspace

- Filter available resources (spaces, tasks, assets etc.) by chosen **Workspaces**
 - View and access available **Spaces**
-
- Add and manage **Assets** in the **Spaces**
 - Manage every **Task** from a single view
 - List of all of the **Events** in the **Spaces**
 - View **Tasks** and **Events** in the calendar view
 - Create and manage **Checklists** for **Workspaces**
 - Add and manage **Contractors** and their information, within **Workspaces**
-
- List of every file (text files, images, videos, audio) within a **Space**
 - Manage user **Permissions** within your **Workspace** or change it's name

Workspaces

OWNER J SIMLAB ...

e Workspace

Simlab Workspace

W Workspace

Clear

Apply (2)

ghj